



COVERT PUBLIC SCHOOLS

35323 M-140 HIGHWAY
COVERT, MICHIGAN 49043

Vision – Covert Public Schools empowers diverse students to achieve, innovate and lead in our global community.

Mission – Help students construct knowledge: using research based strategies in a safe supported environment that nurtures innovators and problem solvers to develop practical skills, scientific knowledge and entrepreneurship to meet global challenges.

Student Acceptable Use Policy

Purpose

Covert Public Schools offers student accounts to access computers, the intranet (network file servers used to access educational applications and student files) and the internet (used to access educational applications, perform research and send/receive email). For the purpose of this Acceptable Use Policy, these items will be considered “electronic resources”. The intent of this agreement is to ensure that students understand and comply with what Covert Public Schools considers acceptable and unacceptable use of these electronic resources.

The use of these electronic resources is permitted and encouraged to support the educational goals and objectives of the district. These electronic resources are to be used in a manner that is consistent with the district’s standards of conduct as stated in the Covert Public Schools Student Handbook, and as part of the normal execution of a student’s education. As such, this access will provide learning opportunities to promote academic excellence, digital citizenship and global responsibility in a media-rich society.

Acceptable Use

In exchange for the use of these district-provided electronic resources, the student must understand that using these resources is considered a privilege, and intended to be used for educational purposes only. The following practices are considered acceptable:

- The student Identification Number and password assigned to the student are to be used by that student only.
- Electronic resources will be used for educational purposes only.
- Respect yourself online; do not share any personal information, such as your name, address, phone number, social security number, inappropriate photos, or other personal information.
- Respect others online; do not use the electronic resources to bully or tease others.
- Report abuse to a teacher, principal or other staff.
- Do not forward negative or unacceptable information to others.
- Use citations to give credit when using others peoples works, writings or images.

Unacceptable Use

Abuse may result in disciplinary action in the following forms: disabled student account resulting in loss of privileges; a written warning; suspension, or expulsion. Covert Public Schools reserves the right to report illegal activities to the appropriate authorities. The following practices are considered unacceptable.

- Visiting obscene, hateful, sexually explicit or otherwise objectionable materials; sending or receiving any material that is obscene, defamatory, or that is intended to annoy, harass or intimidate or cyber-bully another person.
- Sending or receiving sexually-explicit photos using any electronic resource, whether personal or district-owned.
- Using any electronic resource, whether personal or district-owned, to engage in sexting (texting involving sexual content).
- Sending and receiving unusually large emails, email attachments or files.
- Viewing non-educational web sites.
- Using the districts electronic resources for non-school activities, or soliciting non-school business for personal gain or profit.
- Expressing your personal opinions using CPS electronic resources as the opinions of Covert Public Schools.
- Using electronic resources for gambling or any illegal activities.
- Uploading, downloading or otherwise transmitting software of any kind; installing software to an electronic resource.
- Intentionally interfering with normal operation of the network, including the propagation of computer viruses, altering of system software, sustained high volume network traffic.
- Using unauthorized websites or devices to bypass CPS internet filtering software.
- Revealing or publicizing confidential or proprietary information.
- Intentionally examining, modifying, or obtaining copies of data belonging to others.
- Using someone else's student account to access CPS electronic resources.
- Damaging or stealing any CPS electronic resource.

Covert Public Schools reserves the right to monitor the use of these electronic resources to determine the suitability of the information that is viewed and transmitted; and retains the right to place reasonable restrictions on the materials that are accessed by students while using the districts electronic resources.

In compliance with the Children's Internet Protection Act, Covert Public Schools has implemented the use of internet filtering software, which places restrictions on accessing inappropriate material. However, there is a wide range of material available on the internet, which may not be appropriate for students. It is not practical or possible for Covert Public Schools to monitor and enforce the wide range of social values represented on the internet. Covert Public Schools recognizes that parents bear primary responsibility in specifying to their child what is acceptable or unacceptable for their child to access through the districts electronic resources.

Liability

Covert Public School District does not guarantee that its electronic resources will be error free or uninterrupted. The district shall not be liable for any direct or indirect, incidental, or consequential damages (including lost data or intranet/internet down-time) sustained or incurred in connection with the use, operation, or inability to use the district's electronic resources. Use of any information obtained by or through the use of CPS electronic resources is at the student's own risk. CPS shall not be responsible for any financial obligations arising from a student's unauthorized use of CPS electronic resources. In return for the privilege of using the district's electronic resources and information obtained therein, the student hereby releases Covert Public Schools from any and all claims arising from the use of the district's electronic resources.

Covert Public Schools Student Acceptable Use Policy Signature Page

Student Signature

I, the student, agree to abide by the guidelines set forth by Covert Public Schools Acceptable Use Policy.

Print Student Name	Signature of Student	Date
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Parent / Legal Guardian Signature

As the parent / legal guardian, I agree to indemnify Covert Public Schools for any fees, expenses, or damages incurred as a result of my student's use or misuse of the district's electronic resources.

I grant my student permission to use Covert Public Schools electronic resources as per the guidelines of Covert Public Schools Acceptable Use Policy.

Print Parent Name	Signature of Parent	Date
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<p><i>OPT OUT OF INTERNET</i></p> <p><i>I do not want my child to have access to the internet</i></p>	
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Signature of Parent	Date